

Governing Board of Trustees
AGENDA
Tuesday, March 4, 2014, 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Dr. Jeffrey Felix Recording Secretary: Maria Johnson

Times Indicated are Anticipated and Serve as Guidelines for Discussion

1.0 CALL TO ORDER	4:30
1.1 Call to Order	
2.0 OPEN SESSION.....	4:30
2.1 Pledge to the American Flag – NJROTC Color Guard	
2.2 Approval of the Agenda: Any changes for either the full agenda or the consent calendar must be made at this time	
2.3 Special Presentation from Coronado Middle School Performing Arts	
2.4 Board Recognition	
• Navy Junior Reserve Officers Training Corps (NJROTC) for their Outstanding Performance at their Annual Inspection	
2.5 Shareholder Reports	
2.6 Comments from Board Members	
3.0 COMMENTS FROM THE AUDIENCE (Agenda and Non–agenda items)	5:00

Anyone wishing to address the Board on agenda, non–agenda, and/or Closed Session items may do so. Individual speakers will be limited to three minutes. Total public input on any one subject will be limited to twenty minutes, and may be extended at the discretion of the Board President. Comments on an agenda item will be taken when the agenda item is discussed by the Board. Comments on non–agenda items will be held before the Consent Motion if there are three yellow cards or less per topic. If there are more than three yellow cards per topic then the comments from the audience will be held until the end of the agenda.

4.0 APPROVAL OF CONSOLIDATED MOTION FOR CONSENT CALENDAR.....	5:15
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The purpose of the consolidated motion is to expedite action on routine agenda items. All agenda items, which are not held for discussion at the request of a member of the Board, will be approved as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually. Any member of the audience who wishes to speak to an agenda item should **complete a yellow card** and present it to the Recording Secretary **before the agenda is approved.**

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4.4	Approve Tentative Agreement between the Coronado Unified School District and Association of Coronado Teachers for the Adoption of the 2014-2015 Calendar	12
4.5	Coronado Pathways Charter School 2013-14 Second Interim Report	14
4.6	Approve Certificated Personnel Register	15
4.7	Approve Classified Mid-Management Personnel Register	16
5.0	REPORTS.....	5:25
5.1	Learning and Instruction Department Report (15 minutes).....	17
	• Coronado High School and Palm Academy for Learning Annual Update	
5.2	Student Services Department Report (15 minutes)	23
6.0	ACTION ITEM.....	6:00
6.1	Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (10 minutes)	26
6.2	Authorize District Certification of Second Period Interim Budget State Report for Period Ending January 31, 2014 (25 minutes)	27
6.3	Adopt Resolution Regarding the Release and Reassignment of Certificated Administrative Employee (10 minutes).....	33
6.4	Adopt Resolution Regarding Commencement of Certificated Layoff: Discontinuances and Reductions of Particular Kinds of Services (As Listed in Exhibit A); Direction to Notify Affected Employees of Recommendation of Layoff; and Related Actions (25 minutes).....	36
6.5	Adopt Resolution Regarding the Reduction in Hours/Work Year of Classified Positions: Campus Assistant, Clerk Typist III, Instructional Assistants, Instructional Health Care Assistant, Workability Job Coach (25 minutes).....	47
6.6	Adopt Resolution Regarding the Elimination of Classified Positions: Assistant Athletic Trainer, CiTV Executive Producer, Clerk Typist I, Clerk Typist II, Custodian I, Human Resources Technician I, Instructional Assistants; Corresponding Layoff of Classified Employees (25 minutes)	50
7.0	ORGANIZATIONAL BUSINESS	8:00
7.1	Proposed List of Agenda Items for Future Board Meetings	53
7.2	Upcoming Meetings:	
	• Special Board Meeting, Thursday, March 6, 2014, 5:00 PM, District Office, Budget Study Meeting	
	• Special Board Meeting, Wednesday, April 9, 2014, 5:00 PM, District Office, Budget Study Meeting	
	• Regular Board Meeting, Thursday, April 17, 2014, 4:30 PM, District Office	

8.0 CLOSED SESSION

- 8.1 Public Employee Performance Evaluation: Title: Classroom Teacher, Government Code 54957
- 8.2 Public Employee Disciplines/Dismissals/Releases/Non-Reelections/Reassignments/Resignations, Government Code 54957
- 8.3 Complaint Against District Employee, Government Code 54957
- 8.4 Superintendent's Public Employee Performance: Evaluation of Superintendent, Government Code 54957 and Board Policy 2140

9.0 RECONVENE TO OPEN SESSION

- 9.1 Report Any Action Taken in Closed Session

10.0 ADJOURN

Individuals who require special accommodation (American Sign Language Interpreter, accessible seating, documentation in accessible formats, etc.) should contact the Superintendent or designee at least two days before the meeting date. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 201 Sixth Street, Coronado, CA 92118, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Maria Johnson, Executive Assistant to the Superintendent/Board, at (619) 522-8900, ext. 1025.

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.1 Approve the Special Meeting Minutes of February 6, 2014, and Regular Meeting Minutes of February 18, 2014 (Action)

Background Information:

Presented for Board Approval:

- February 6, 2014, special meeting minutes
- February 18, 2014, regular meeting minutes

Superintendent's Recommendation:

JPF

That the Board approve the attached minutes with any necessary modifications.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL BOARD MEETING
UNADOPTED MINUTES
February 6, 2014

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:33 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board members were present: Bruce Shepherd, Brenda Kracht, Ledyard Hakes, Dawn Ovrom and Maria Simon. Also present were Jeffrey Felix, Superintendent; Keith Butler and Richard Erhard, Assistant Superintendents.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 **Approve the Agenda**

#44

Motion: Hakes Second: Simon Vote: 4-0. Members Hakes, Simon, Shepherd, and Ovrom voted yes. Member Kracht arrived after the vote was taken.

3.0 COMMENTS FROM AUDIENCE ON NON-AGENDA ITEMS

None

4.0 FINANCIAL WORKSHOP

4.1 BOND BALLOT INITIATIVE

The Board conducted a special workshop and discussed the Superintendent's recommendation made at the January 23rd meeting for a local ballot measure to be placed on the June 3, 2014, Gubernatorial Primary Election. Presentations were made by Bonnie Moss of CliffordMoss and Tim Carty of Piper Jaffray & Co.

The following individuals addressed the Board to ask and have their questions answered: Bob Spear, Kevin Schaffer, Rich Brady, Scott Aurich, Nancy Manning, Nancy Parrott, Michelle Gilmore, and Debbie Riddle. Chris Cate from the San Diego sTaxpayers Association was in attendance and introduced himself.

5.0 ORGANIZATIONAL BUSINESS

5.1 Future Agenda Items/Additional Comments

5.2 Upcoming Meeting Dates

➤ Tuesday, February 18, 2014, Regular Board Meeting, 4:30 PM, District Office Board Room

➤ Tuesday, March 4, 2014, Regular Board Meeting, 4:30 PM, District Office Board Room

6.0 ADJOURNED

The meeting was adjourned at 6:35 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

CORONADO UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
UNADOPTED MINUTES
February 18, 2014, at 4:30 PM

Ledyard Hakes ♦ Brenda Kracht ♦ Dawn Ovrom ♦ Bruce Shepherd ♦ Maria Simon
Student Board Representative: Keelin Shaughnessy
Superintendent/Secretary: Jeffrey Felix ♦ Recording Secretary: Maria Johnson

Order of Business

1.0 CALL TO ORDER

President Ovrom called the meeting to order at 4:30 PM at Coronado Unified School District, 201 Sixth Street, Coronado, CA.

Roll Call

The following Board Members were present: Dawn Ovrom, Brenda Kracht, Maria Simon, Ledyard Hakes and Bruce Shepherd. Also present were Jeffrey Felix, Superintendent, Keith Butler and Richard Erhard, Assistant Superintendents, and Student Board Representative Keelin Shaughnessy.

2.0 OPEN SESSION

2.1 Pledge of Allegiance

2.2 Approve the Agenda

#44

Agenda Item 4.4, Approve Out-of-State Travel, was pulled from the Consent Calendar. There also was a revision to Agenda Item 6.2, the Resolution on page 57, B4, Adopt the Resolution of the Governing Board of the Coronado Unified School District Ordering an Election, and Establishing Specifications of the Election Order.

Motion: Simon Second: Shepherd Vote: 5-0.

2.3 Student Recognition

Pat Donahue, Chairman of the Letters Committee, Tom Bauer, President of the Military Officer's Association of America (MOAA), presented the Award Winners of the MOAA Letters to the Troops Writing Contest. First Place was awarded to: Olivia Blore, Coronado Middle School; Katia Marusich, Village Elementary; Lila Marinics, Silver Strand Elementary; Elizabeth Roberts, Sacred Heart; and Lillian Grimes, Christ Church.

Second Place was awarded to: Caroline Massie, Coronado Middle School; Esther Nahmad, Village Elementary School; Hudson Marovich, Silver Strand Elementary School; Natalya Gomez, Sacred Heart; and Enya MacGabann, Christ Church.

2.4 Shareholder Report

- Patty Cowan, Executive Director of CSF, and Lauren Fernandez, Director of Development for CSF, addressed the Board on the upcoming Telethon which will be held on March 13th
- Andrea Webster updated the Board on the Open Campus Forum that SAFE hosted and their upcoming activities.
- Kevin Nicolls, Director of Coronado Pathways Charter School updated the Board on enrollment numbers of current Pathway students. There are 38 students now enrolled.

2.5 **Comments from Board Members**

Member Kracht reported that she and other Members attended the Laurels for Leaders Luncheon where the Board honored our Keelin Shaughnessy, our Student Board Representative. Member Kracht said the Board is extremely proud of Keelin. It was a great event and they are all proud to see her honored in such a way.

3.0 **COMMENTS FROM THE AUDIENCE**

Former teacher and Governing Board Member Bill Seager addressed the Board with very sad news reporting the death of community member Ben Cooper. Mr. Cooper taught the accelerated math classes at Coronado High School from 1960-1992. He was chairman of the mathematics curriculum and he was also a coach and organizer of the school's math team. He was a hard worker and really cared about his student. He will be sorely missed. Condolences went out to his family.

4.0 **APPROVAL OF CONSENT AGENDA**

#45

Motion: Hakes Second: Simon Vote: 5-0. Superintendent Felix thanked Toni Perri, Executive Producer from Surf's Up Studio, for his generous donation of technical equipment to the Coronado School of the Arts Digital Media Conservatory.

- 4.1 Approve the Special Meeting Minutes of January 7, 2014, and Regular Meeting Minutes of January 23
- 4.2 Accept Donation to the Coronado Unified School District
- 4.3 Approve/Ratify Purchase Orders
- 4.5 Approve Certificated Personnel Register
- 4.6 Approve Classified Personnel Register
- 4.7 Approve/Ratify Contracts for Services
- 4.8 Accept the Final Version of the Long Range Facilities Maintenance Management Plan
- 4.9 Award Bid to the Coronado Unified School District for E-Rate RFP #2014-01 "Website Hosting of a District Wide Learning Management System"
- 4.10 Adopt Resolution Regarding Elimination of Classified Positions: Print Shop Technician (1) District; Computer Technician (1) District; Campus Assistant (1) Coronado Middle; Corresponding Layoff of Classified Employees
- 4.11 Review, Accept, and Adopt the San Diego Taxpayers Association's Independent Citizens' Oversight Committee Best Practices and School Construction and Professional Services Procurement Best Practices as Operating Principals
- 4.12 Approve Resolution to Establish an Ongoing Relationship between Coronado Unified School District and the Coronado Historical Association Regarding Social Studies Curriculum for Third Grade Students

5 **REPORTS (See Agenda for Written Reports)**

5.1 **Learning and Instruction Department Report:** Title III Improvement and California Assessment of Student Performance and Progress Update

5.2 **Superintendent's Report to the Governing Board on the Fiscal Crisis Facing the District and the Decisions Necessary to Avoid a Financial Downfall**

This report provided information and understanding of the new school site budgeting method, lay off procedures, and the calendar of events necessary to achieve a final budget for the 2014-2015 fiscal year.

In addition, the report focused on a brief summary of the budgeting process for all government agencies and school districts in California and how that process will look in Coronado. Dr. Felix reported that no area of our District has been unaffected. Principals delivered to Superintendent Felix their share of the 5% reductions in expenses needed to fill the structural deficit.

The following individuals addressed the Board on this item: Joni Collins, John Bonnett, Maria O'Donnell, John Coolidge, and Laura Noonan.

Superintendent Felix reported that he plans to bring the same suggested proposed cuts that were in this report to the Governing Board on March 4, 2014, for action.

Member Ovrom asked to prioritize and identify from the sites the cuts that are due to efficiency and do not need to come back regardless of revenue, and then prioritize those cuts that they would like to come back.

5.3 Fiscal Crisis and Management Assistance Team (FCMAT) Final Report on Special Education

In July 2013, the Coronado Unified School District and the Fiscal Crisis Management Assistant Team (FCMAT) entered into an agreement to provide a review of the District's Special Education Programs and Services. Assistant Superintendent Richard Erhard gave an overview of the results of the FCMAT. Member Kracht was pleased to read that there was a recommendation in the FCMAT for internal controls. Member Ovrom wanted everyone to keep in mind that we do not balance the budget and make cuts on the backs of anybody else. Member Hakes would like to be reassured that these proposed cuts meet state requirements and that we have maintenance of effort. He is not sure that all these cuts will meet the standards. Member Shepherd said that he is very troubled with this report. He said it is the Board's job to make sure that we are efficient, if we are able to cut \$800,000 have we wasted this money? Member Shepherd said we hire administrators to make decisions and he is feeling adrift that we get a report that missed the mark. He would like to see a recommendation that we will meet the maintenance of efforts requirements. His confidence level has eroded after looking at these numbers and he needs a recommendation that is grounded and will meet legal requirements.

5.4 Business Services Department Report

The following dates were proposed and set for Budget Study Meetings: Thursday, March 6, Wednesday, April 9, and Thursday, May 22, 2014. These meetings will begin at 5:00 PM.

Action Item Pulled from Consent Calendar

4.4 **Out-of-State Travel.** This item was TABLED and will be brought back to the March 4, 2014, Regular Board Meeting

6.0 ACTION ITEMS

6.1 **Nominate 2014 California School Boards Association (CSBA) Delegate Assembly Representatives #46**

Motion: Hakes Second: Kracht Vote: 5-0, to nominate Dawn Ovrom as a Representative to the California School Boards Association Delegate Assembly.

6.2 **Adopt the Resolution of the Governing Board of the Coronado Unified School District Ordering an Election, and Establishing Specifications of the Election #47**

This Resolution calls for an election within the District for the purpose of approving school bonds, to request the San Diego County Registrar of Voters to conduct the elections on behalf of the District, and to authorize the preparation of election materials including ballot arguments and tax rate statement, to be included in the ballot pamphlet.

The following individuals addressed the Board: Jim Brown, Bob Spear, Annette Winn, George Powell, Buzz Fink, Nancy Manning, Sal Casamassima, Emily Bosworth, Chris Scheil, Mike O'Keefe, Patty Cowan, John Ovrom, Floyd Ross, and Kathleen Steinley.

Motion: Shepherd Second: Simon Vote: 5-0, adopted Resolution #14-02-03 with amendments.

7.0 PROPOSALS/FIRST READING

7.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (First Reading)

8.0 ORGANIZATIONAL BUSINESS

8.1 **Proposed List of Agenda Items for Future Board Meetings**

8.2 **Upcoming Governing Board Meetings**

- Regular Board Meeting, March 4, 2014, 4:30 PM at District Office Board Room
- Special Board Meeting, March 6, 2014, 5:00 PM, District Office, Budget Study Meeting
- Special Board Meeting, April 9, 2014, 5:00 PM, District Office, Budget Study Meeting
- Regular Board Meeting, April 17, 2014, 4:30 PM, District Office Board Room

9.0 ADJOURN

The meeting adjourned at 8:50 PM

Approved:

Jeffrey Felix, Ed. D.
Secretary to the Board of Education

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

DISTRICT ORGANIZATION AND BOARD OPERATION

4.2 Accept Donation to the Coronado Unified School District (Action)

The following described donation to the Coronado Unified School District has been approved for acceptance.

Report:

Coronado Woman’s Club donated \$1,500 to Coronado Middle School Performing Arts Program to meet the goals of improving the academic lives of middle school students through the performing arts.

Financial Impact:

Positive financial impact to the District and support for our students.

The District is grateful for the above donation.

Superintendent’s Recommendation:



That the Board approve and accept with gratitude the donation as listed.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.3 Approve/Ratify Contracts for Services (Action)

Background Information:

Board Policy 3312 states “The Superintendent or designee may enter into contracts on behalf of the District. All contracts must be approved or ratified by the Governing Board. No contract made under this delegation of power shall be valid until the Board approves or ratifies the contract.”

Report:

The following contracts need the approval/ratification of the Board.

Name	Description	Dates	Amount	Source of Funds
Accent Care	Non Public School Master Contract	8/22/13-6/30/14	Per Fee Schedule	Special Ed
Accent Care	Student A	8/22/13-6/30/14	\$29,528.40	Special Ed
Apple Inc.	Piggyback Consent Form From Glendale Unified School District Bid With Apple Inc.	7/01/13-6/30/14	Per Purchase Order	Special Reserve for Capital Outlay
Derelynn Kalafer	CHS Western Association of Schools and Colleges (WASC) Consultant	2/18/14-6/30/14	NTE \$2,500	General Fund
Pacific Design and Integration	CHS TV & Theatre Technology Consultation Services	11/01/13-11/30/13	NTE \$1,000	General Fund
Department of General Services/Office of Administrative Hearings	Services of Administrative Law Judges for Purposes of Conducting Hearings	3/04/14-3/04/2019	\$48,000	General Fund

Financial Impact:

The contracts listed above are included in the 2013-14 budget.

JPF

Superintendent’s Recommendation:

That the Board approve/ratify the contracts for services.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS & FISCAL MANAGEMENT

4.4 Approve Tentative Agreement between the Coronado Unified School District (CUSD) and Association of Coronado Teachers (ACT) for the Adoption of the 2014-2015 Calendar (Action)

Proposal

2014-2015 Calendar

CALENDAR

Calendar for 2014-2015 - see attached

Superintendent's Recommendation:

JPF

That the Board approve the Tentative Agreement between the Coronado Unified School District and Association of Coronado Teachers for the adoption of the 2014-2015 Calendar.

Motion by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

Coronado Unified School District
2014 – 2015 Calendar
TENTATIVE AGREEMENT OF DRAFT 3

Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal—Local	Miscellaneous Information
Jul		1	2	3	4	0	0	1	7/4 Independence Day
Jul	7	8	9	10	11	0	0		
Jul	14	15	16	17	18	0	0		
Jul	21	22	23	24	25	0	0		
Jul	28	29	30	31	1	0	0		
Aug	4	5	6	7	8	0	0		8/18-20 Teacher Workdays
Aug	11	12	13	14	15	0	0		8/21 First Day of School
Aug	18	19	20	21	22	2 (2)	2		
Aug	25	26	27	28	29	5	7		
Sep	1	2	3	4	5	4	11	1	9/1 Labor Day
Sep	8	9	10	11	12	5	16		
Sep	15	16	17	18	19	5 (19)	21		
Sep	22	23	24	25	26	5	26		
Sep	29	30	1	2	3	5	31		
Oct	6	7	8	9	10	5	36		
Oct	13*	14	15	16	17	4 (19)	40		10/13 Local Holiday
Oct	20	21	22	23	24	5	45		
Oct	27	28	29	30	31	5	50		
Nov	3	4	5	6	7	5	55		11/10 Local Holiday
Nov	10*	11	12	13	14	3 (18)	58	1 1	11/11 Veterans Day
Nov	17	18	19	20	21	5	63		11/24-28 Thanksgiving Recess
Nov	24*	25*	26*	27	28*	0	63	1 4	11/27 Thanksgiving Day
Dec	1	2	3	4	5	5	68		
Dec	8	9	10	11	12	5 (15)	73		
Dec	15	16	17	18	19*	4	77	1	12/19 Teacher Workday
Dec	22*	23*	24*	25	26*	0	77	1 4	12/19-1/2 Winter Recess
Dec	29*	30*	31*	1	2*	0	77	1 4	12/25 Christmas Day
Jan	5	6	7	8	9	5	82		1/1 New Year Day
Jan	12	13	14	15	16	5	87		
Jan	19	20	21	22	23	4 (18)	91	1	1/19 Dr. M.L. King, Jr. Day
Jan	26	27	28	29	30	5	96		
Feb	2	3	4	5	6	5	101		
Feb	9	10	11	12	13	4	105	1	2/13 Lincoln Day
Feb	16	17	18	19	20	4 (18)	109	1	2/16 Washington Day
Feb	23	24	25	26	27	5	114		
Mar	2	3	4	5	6	5	119		
Mar	9	10	11	12	13	5	124		
Mar	16	17	18	19	20	5 (20)	129		
Mar	23	24	25	26	27	5	134		
Mar	30*	31*	1*	2*	3*	0	134	5	3/30-4/6 Spring Recess
Apr	6*	7	8	9	10	4	138	1	
Apr	13	14	15	16	17	5 (14)	143		
Apr	20	21	22	23	24	5	148		
Apr	27	28	29	30	1	5	153		
May	4	5	6	7	8	5	158		
May	11	12	13	14	15	5 (20)	163		
May	18	19	20	21	22	5	168		
May	25	26	27	28	29	4	172	1	5/25 Memorial Day
Jun	1	2	3	4	5	5	177		
Jun	8	9	10	11	12	3 (17)	180		6/10 Last Day of School
Jun	15	16	17	18	19	0			6/11 Teacher Workday
Jun	22	23	24	25	26	0			
Jun	29	30				0	0		

 Dates of legal holidays are outlined. (Education Code Sections 37220 and 79020)

* Dates of local holidays are bold/asterisked
180 Student Days/185 Teacher Workdays

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

BUSINESS AND FISCAL MANAGEMENT

4.5 Coronado Pathways Charter School 2013-14 Second Interim Report

Background Information:

Education Code Section 47604.32 requires school districts that authorize charter schools to ensure that each charter school under its authority complies with all reports required of charter schools by law, and to monitor the fiscal condition of each charter school under its authority.

Provided under separate cover is the SACS financial report for Fund 62, that reflects 18.81 ADA and the receipt and expenditure of Public Charter School Grant Program (PCSGP) funds, for 2013-14.

Report:

The projections at 18.81 ADA in 2013-14 indicate that the Coronado Pathways Charter School, after receipt and expenditure of PCSGP funding in 2013-14, is projected to have an annual operating loss of \$75,564 and a total operating loss through June 30, 2014 of \$114,276. Given the school currently has 30 students and is working to grow; it is likely that the operating loss for the current year will be less than these projections. Further adjustments to the current year budget will be made after the P2 Attendance Report is submitted by the Charter School.

Financial Impact:

There is no financial impact to the general fund as a result of this action.

This report is provided to the Board for information.

The logo consists of the letters 'JPJ' in a stylized, blue, cursive font.

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.6 Approve Certificated Personnel Register (Action)

APPROVE RESIGNATION

Name	Position	Reason	Effective Date
Hirshberg, Michelle	Teacher CMS	Personal	6/06/14
Sedgwick, Katie	Teacher Silver Strand	Personal	3/01/14
Carter, PreShice	Teacher CHS	Personal	6/06/14



Superintendent's Recommendation:

That the Board approve the Certificated Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – March 4, 2014

4.0 CONSOLIDATED MOTION FOR CONSENT CALENDAR

PERSONNEL

4.7 Approve Classified Mid-Management Personnel Register (Action)

APPROVE EMPLOYMENT

Name	Position	Salary	Effective Date
Wigg, Harold	Director of Maint./ Operations and Transp.	Range 4 Step 1	3/03/14

Superintendent's Recommendation:

JPF

Subject to passage of a pre-placement physical and all pre-placement processing on all new hires, the Superintendent recommends Board approval of the Classified Mid-Management Personnel Register.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – March 4, 2014

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

- 5.1 Learning and Instruction Department Report: Coronado High School and Palm Academy for Learning Annual Update

Background Information:

Each school in the Coronado Unified School District reports annually to the Governing Board with updated information on academic achievement, progress on Strategic Plan goals, and other components of the instructional program. Coronado High School's 2013 Growth Annual Performance Index (API) was 877, a four point increase over the 2012 base API. Since the last annual update to the Governing Board in 2013, Coronado High School is now under the leadership of Principal Jennifer Moore and supported by assistant principals Stephen Abbott, new to CHS since August 2013, and Shane Schmeichel, also director of Coronado School of the Arts. Palm Academy for Learning does not receive an annual API score. Palm Academy is led by Principal Kevin Nicolls and has been successfully serving the needs of at-risk high school students since July 2004. Coronado Middle School reported at the December 19, 2013 Board Meeting and the joint elementary report was presented on January 23, 2014.

Report:

Coronado High School:

CHS Strategic Plan at a Glance 2013 (updated 1/2014)

Board Goal #1: Discern the unique characteristics of 21st century students and implement plans to educate students employing best practices with an emphasis on using online instructional techniques and digital tools.

Site Strategy: Making use of effective resources and best practices, we will deliver instruction that meets the needs of a diverse student population of *all* students and supports student demonstration of skills mastery. We will analyze data and implement strategies and programs to support the academic achievement of all students.

- 1.1 Review, develop, and support effective uses of technology in the classroom and for communication with students and parents** (Haiku, TRT opportunities)
- 1.2 Continue and coordinate vertical team articulation with elementary and middle schools** (STEAM, ELA, Math, VAPA, etc.)
- 1.3 Provide meaningful staff development opportunities** (instructional showcases, AP trainings Haiku, authentic assessments, mastery-based grading)
- 1.4 Maintain and grow pathways of learning** (add Medical Biology, internship opportunities, industry partnerships, enrichment courses)
- 1.5 Analyze data to inform instruction** (use CMS/CHS MAP data, CST, AP, D/F, etc. for placement and interventions)

- 1.6 **Continue to develop and implement appropriate interventions/supports for struggling students and evaluate effects** (SST process, Success Skills, Math intervention courses, Language Arts Lab development, credit recovery, connections list, online options)
- 1.7 **Provide accessible data system to disaggregate useful information to improve the instructional program (WASC Identified Goal 2008);** (teacher logins for MMARS, disseminate D/F, deficiency notice data)
- 1.8 **Implement Common Core Standards in applicable subject areas and identify essential learning at each level** (staff collaboration time, demonstration lessons, vertical teaming)

Board Goal #3: Improve the content and frequency of communications with and among shareholders by using written, digital, and face to face methods.

Site Strategy: CHS will continue to expand and improve means and content of information shared with and gathered from stakeholders, including students, staff, parents, and community members.

- 3.1 **Include all stakeholders in CHS decision-making** (ILT, staff, students, ASB, parents, PTO, Site Council, CSF and CoSA Foundation, civic clubs, business partners, new websites)

Board Goal #4: Promote character education community-wide and encourage all shareholders to model the Six Pillars of Character.

Site Strategy: We will provide a safe and supportive community for learning while fostering an environment that promotes the development of the whole child.

- 4.1 **Continue to develop strategies and programs for students to determine their own social and educational paths** (develop Personalized Education Plan for each student, authentic assessments/portfolios)
- 4.2 **Continue character development** (Human Relations Day, Mental Health Awareness, Academic Honesty, Islander of the Day, bullying awareness, partnerships with SAFE, civic clubs, and city)
- 4.3 **Welcome and support campus newcomers and foster a sense of unified ownership** (Student2Student Club, welcoming new families, connections activity, CoSA-CHS collaborations, inter-district transfers)

Board Goal #5: Encourage a culture where all shareholders seek the highest level of performance and develop assessments that evaluate progress toward this goal.

School-wide Academic SMART Goal: Reduce number of overall semester Ds/Fs in all content areas by 10% by end of SY 2012-13. (19% of students earned Ds/Fs in 2013 first semester; 19% in 2014).

READING Site Strategy/SMART Goal: By June 2013, 84% of students will be proficient or advanced on CST ELA in grades 9, 10, and 11, and increase of 3% from 2011 CST. By May 2014, reading and analytical skills taught will reflect adoption of the Common Core Standards across the content areas. Goal met in Grade 9 (84-87%). Goal met in grade 11 (76-79%).

WRITING Site Strategy/SMART Goal: By May 2013, at least 70% of students will be able to write a literary analysis essay that would qualify as “Proficient” or “Advanced” based on the common English 10 Essay Rubric.

MATHEMATICS Site Strategy/SMART Goal:
To support academic achievement and gains in math fluency, student confidence, and professional development. To increase total percentage of students (all grades) scoring “proficient or advanced” in Algebra and Geometry as measured by the end of the year STAR (CST) assessment.

- **Algebra:** 36% of **all** students tested will score “proficient or advanced” in mathematics as measured by the end of the year STAR (CST) assessment—an increase of 5%
- **Geometry:** 52% of **all** students tested will score “proficient or advanced” in mathematics as measured by end of the year STAR (CST) assessment –an increase of 5%.

CHS Celebrations

Themes: Rigorous Academics, Diverse Opportunities, and Rich Relationships Gains in CST scores:

- 2010-13 9th grade ELA (81-87%)
- 2010-13 11th grade ELA (71-79%)
- 2012-13 9th grade Algebra (24-25%) and decrease in number of 9th graders taking Algebra
- 2012-13 9th grade Algebra II (84-100%) and increase in number of 9th graders taking Algebra II
- 2012-13 10th grade Algebra I (8-13%)
- 2012-13 10th grade Biology (59-60%)
- 2011-13 11th grade Biology (63-75%)
- 2012-13 11th grade Chemistry (59-70%)
- 2012-13 10th grade World History (71-73%)

CHS benefits from:

- ✓ CSF support of Engineering, Robotics, Enrichment, Lab and arts supplies, Professional Development, Technology, Technology Resource Teachers, Freshman Shakespeare Assembly (and more)
- ✓ PTO support of teacher supplies, programs
- ✓ Project STEPS support of interventions and assessments

AP Scores: highest participation, highest pass rate in 2013

19 AP Courses: including Computer Science this year

Intervention and Support courses: Language Arts Lab, Success Skills, Financial Math, Math Support, Earth Science, online course remediation, peer tutoring

Innovative and Research-based Special Education Programs: Co-teaching, *Language!*, Real World Day

Enrichment Courses: e.g., Art Open Studio, National Chemistry Olympiad, **NJROTC** Islander Company Distinguished Unit Award

CoSA Conservatory Program and Awards and Honors: National Arts Music Education Merit Award, 2 National Teacher Artists

2013-14 Updates and News from departments:

- Pathways expansions (engineering including AP computer science this year; health sciences including Medical Biology and another section of Advanced Sports Medicine)
- We will be pursuing continuation of the Health Sciences Grant (despite reduced funding for it from the state for next year) as well as the CTE Pathways Trust grant this spring, to support both pathways and our current ROP/CTE offerings in light of changes to funding channels.
- English department developing a department-wide grading philosophy statement and using the standards-based grading tool in Haiku this year to communicate mastery with students and parents as an essential part of assessing students.
- History department developing a department-wide prompt to assess students' writing, to be implemented in the spring and assessed as a department professional development opportunity
- Science department, with assistance from Laura Noonan, continuing to align with the NGSS.
- Registration highlights: we are offering two new opportunities for students next year in the interest of increasing flexibilities and better meeting students' learning needs: All students are welcome to opt for an E-5 schedule next year (provided courses they choose are offered during that timeframe) to provide for students' afternoon obligations/opportunities. We have offered seniors with sufficient graduation credits the opportunity to choose a period 1-5 schedule; next year seniors may opt for a period 2-6 schedule, which aligns with research regarding teens' sleep patterns and offers seniors two ways of scheduling classes according to their preference.
- WASC: We are assembling a WASC team and planning for our self-study next year, which involves reviewing our identified school-wide critical areas from the last report, studying current data, and planning strategically for the future. We are hiring a staff WASC coordinator and working with a consultant to efficiently, purposefully, and thoroughly conduct our self-study. Board members, community members, parents, students, District personnel, and all faculty will be involved.

Palm Academy for Learning:

General Stats:

Palm Academy has served 28 students in the daytime credit recovery program so far this school year. Of those 28, 7 are military dependents, 7 receive Special Ed services, 7 are taking online courses, 2 repaired their transcripts and returned to CHS this semester, 5 left the District, 1 graduated in December, and 10 will graduate this semester.

Samples of Our Curriculum this year:

Personalized **Mathematics** courses include: Life Skills Math, Consumer Math, Business Math, Pre-Algebra, Algebra, Geometry, Algebra 2, and Pre-Calculus. Our focus, and predominate student preference is on relevant everyday problem solving skills.

Our math teacher, Michelle Walker, has had extensive training in Common Core and continues to attend ongoing Common Core trainings, conferences and seminars. She also earned a Master's degree last summer with a specialization in teaching mathematics. Since Mrs. Walker joined Palm Academy 12 years ago, every student has successfully passed the state mandated Algebra I course.

Social Skills / CRG Counseling is facilitated by Afsaneh Safaie and thus far this year has included: College and Career explorations, self-reflection and expression through art, mindfulness, identifying and processing feelings, coping skills, drug abuse and addiction, nutrition, sleeping habits, smart goals, and organization skills.

Language Arts instruction this year, taught by Kim Strassburger, featured the following literature:

- 1) Bless the Beasts and Children by Glendon Swarthout
This novel tells the story of a group of at-risk students who find a common purpose and work together to prevent harm to animals and reclaim their own self-worth.
- 2) Frankenstein by Mary Shelley
Students studied Mary Shelley's life and her contribution to the field of female writers in the 19th century and held a mock trial in which Frankenstein's Creature was put on trial for murder. They found him guilty.
- 3) The Laramie Project by Moises Kaufman
Students analyzed intolerance of the LGBT community and its repercussions culminating in the 1998 murder of Matthew Shepard in Laramie, Wyoming and performed scenes from the play in class.
- 4) Edgar Allan Poe Short Stories
Students read The Tell-Tale Heart, The Cask of Amontillado, and The Pit and The Pendulum.
Students created their own horror themed short stories and shared them in class.
- 5) The Life of Nelson Mandela
Students learned about apartheid and the struggle for civil rights in both South African and American history.

Our CTE offerings, **Independent Living/Culinary Arts**, taught by Tammy Cusick prepare students to be college and career ready and to live happy and independent lives. The course curriculum is project-based and is built around the six pillars of character. Areas of study include nutrition and food science, school garden to table education, clothing and textiles, family resource management, and consumer economics. Decision-making, cooperation, teamwork, leadership, and group/individual presentation skills are practiced in class and during catered events (creating food gifts for CSF donors, catering the Take My Hand Coronado awards ceremony, preparing soups for Empty Bowls).

In the **Service Learning** class, in addition to weekly site based chores, students work in classrooms at Village Elementary and ECDC as volunteer teachers' assistants every Tuesday, serve lunch at St. Vincent DePaul's Homeless Shelter twice per semester, and build homes with Habitat for Humanity at least once per semester. Many students have requested additional volunteering opportunities outside of the school day, demonstrating a shift from extrinsic to intrinsic motivation.

Collaboration:

As the need for Palm Academy style interventions increases, we have begun formulating hybrid programs for individual students across all three high school programs (Palm/CHS/Pathways) and they are working well.

This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, cursive font.

AGENDA – March 4, 2014

5.0 INSTRUCTIONAL PROGRAMS & STUDENT ACTIVITIES

5.2 Student Services Department Report

Special Education: Clarification of Proposed Budget Reductions

A proposal for budget reductions in special education was brought to the Governing Board through the Superintendent's written report of February 18, 2014, on the *Fiscal Crisis Facing the District and the Decisions Necessary to Avoid a Financial Downfall*. Following this report, the Assistant Superintendent of Student Services answered questions regarding both the proposed reductions to special education as well as related questions originating from the *Fiscal Crisis Management Assistance Team (FCMAT)* report on special education.

Tonight the Human Resources Senior Director is bringing the February 18, 2014, Student Services proposal for reductions or eliminations of particular kinds of services in special education to the Governing Board for action for three reasons:

1. To meet the statutory requirement for "Notice" to all certificated personnel who may ultimately be laid off prior to the March 15 deadline.
2. To begin the lay-off and "bumping" process for all classified personnel who may ultimately be laid off.
3. To begin the prospective re-benching of the District's Maintenance of Effort (MOE) requirement under the Individuals with Disabilities Education Act (IDEA).

Given some of the Governing Board's questions at their regular meeting on February 18th, I am providing the explanations below in order to answer and clarify those questions.

Of the \$828,685 in proposed reductions:

- o \$276,570 represent 1:1 Instructional Assistants (IAs) or Instructional Health Care Assistants (IHCAs), who pursuant to a specific child's Individualized Education Program (IEP), are currently not required, or prior to the end of SY 2013/14, will no longer be required to address the student's unique needs.
- o \$125,000 represent third party contract services
 - \$120,000 for two (2) nonpublic school (NPS) placements. These placements will no longer be needed by the end of SY 2013/14 due to students' graduation
 - \$5,000 for services of a nonpublic agency (NPA) contract that will be terminated prior to the end of SY 2013/14 for lack of programmatic need.
- o The areas above, which total \$401,570, with the exception of \$5,000 for the NPA contract, are all IEP specific. Therefore, these are services the District is, or in the near future, will no longer be required to provide beyond the current school year. In addition, because the majority of these reductions are student specific, they may also be applicable in lowering our MOE, as the students no longer need the program of special education 34 CFR part 300.204(c)(3).

- The balance of the proposed reductions total \$427,115, which I will note is slightly less than 10% of the District's special education budget, in other words, approximately the amount Student Services has most recently been asked to cut by the end of SY 2015/16.

Of these reductions,

- \$300,000 represents certificated special education teachers with caseloads below 1.0 FTE. The rationale for this overage was, and is, primarily to ensure support for the implementation of our literacy programs *Language!* and *Read Well* as well as the implementation of our co-teaching and collaborative teaching service delivery model for students with disabilities.
- \$85,500 represent IAs or IHCAs who are not IEP or student specific, however assigned to special education classrooms as a matter of past practice and are in excess of what is required.
- \$19,615 represents the Workability Job Coach, a position which, given restructuring to the program in SY 2012/13, no longer requires an 8 hour per day 11 month position.
- \$22,000 represents part-time Assistive Technology Coordinator positions, which given efficiencies in operation at the end of SY 2012/13, were reduced from 3 part-time positions to 2 positions and given further efficiencies, are now being reduced to 1 position by the end of SY 2013/14.
- These reductions will most likely not meet the requirements to re-bench our MOE at a lower level.

Maintenance of Effort (MOE)

- In general, funds provided to a Local Education Agency (LEA) under the Individuals with Disabilities Education Act (IDEA) must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of the expenditure for the preceding fiscal year 34 CFR 300.203(a).
- However, under 34 CFR 300.204(c)(1-3), there are a number of exceptions to these requirements that are student driven. Specifically, when a student: leaves the district, has graduated with a diploma or "ages-out" of the program at age 22, or no longer needs the program.
- Finally, to address another of the Governing Board's concerns regarding MOE, I will note districts are required to calculate their MOE on an annual basis. Following this calculation, should a district be found noncompliant in meeting its MOE, the consequence is a compliance violation with the remedy being repayment of funds and potential loss of future funds, rather than a law suit.
- Currently, to ensure the District meets the statutory requirements of MOE, Student Services is working with a financial consultant to the state *Special Education Local Plan Area (SELPA)* organization and the state *Coalition for Adequate Funding for Special Education*, at no cost to the District, regarding our proposed special education reductions and their prospective impact on our MOE calculations for SY 2013/14. Student Services will be working closely with Business Services to ensure the District captures all possible exemptions to MOE as the District closes the books for SY 2013/14.

Finally, regarding the current state of special education in the district, as I indicated in my comments on February 18th, for the past 7 years the District has been developing legally defensible special education programs based on addressing the unique needs of students with disabilities, expanding the continuum of services and potentially reducing the need for NPA and NPS placements to only the most disabled.

This has been accomplished through the development of:

- 1st, Literacy programs, *Language!* and *Readwell*: Grounded in scientific research based instruction with fidelity, these programs have effectively closed the achievement gap for our students with disabilities. Furthermore, *Readwell*, after its initial implementation by special education has subsequently been adopted as the District literacy program K-2, for all general education classrooms.
- 2nd, Collaborative teaching/co-teaching: Here special education and general education teachers and students work together addressing the mandated Least Restrictive Environment (LRE) clause of the IDEA.
- 3rd, Programs for the Severely Handicapped: These classrooms are designed specific to the areas of autism and/or non-categorical disabilities.
- And finally, ERMHS: A program to address the significant mental health counseling needs of our most challenging students.

In other words, we have expanded the continuum of special education services in the District to address the unique needs of a wider range of the disabled students and are serving them in their neighborhood schools to a greater extent than ever before. To achieve this goal requires a higher FTE certificated teaching and related services staff.

Summary

We have the opportunity to reduce special education costs and re-bench our MOE, through reductions involving NPS and NPA services, as well as District classified staff services no longer driven by the IEP needs of our students. Therefore, even given the passage of our tax initiative, I will not be rescinding my proposal for NPS/NPA and classified staff services as it would be fiscally and programmatically irresponsible for me to do so when there is no longer an individual student need.

However, should our June tax initiative be successful, I will consider rescinding my proposal for a reduction in force for the majority of the certificated special education staff positions. Bringing back the certificated staff will allow us to continue implementation of the special education programs currently in place in our District at the excellent level of service our community has come to know, expect, and deserve.

Were it not for the anticipated lack in funding, due to the LCFF, I would not be recommending reductions this deep. Given these reductions, I believe the District will still be able to provide legally defensible special education programs. However, just as the reductions to general education programs being considered at our school sites will diminish those programs, the proposed reductions for special education, although still addressing the unique needs of our students with disabilities, will not be as robust.

This report is provided to the Board for information.



AGENDA – March 4, 2014

6.0 DISTRICT ORGANIZATION AND BOARD OPERATION

6.1 Adopt Revisions to Board Policies, Board Bylaws, Administrative Regulations, and/or Exhibits (Action)

Background Information:

Periodically the Board is presented with recommended revisions to Board Policies (BP), Board Bylaws (BB), Administrative Regulations (AR), and/or Exhibits (E). The recommendations are based on changes in law, the Education Code, Government Code, and/or rewording for better understanding.

Proposal:

The Board received the proposed Policies and Regulations at the February 18, 2014, School Board Meeting for first reading.

Copies of the policies have been available for the public for viewing at the District Office.

JPF

Superintendent's Recommendation:

That the Board adopt the Policies and Administrative Regulations as presented.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

AGENDA – March 4, 2014

6.0 BUSINESS AND FISCAL MANAGEMENT

6.2 Authorize District Certification of Second Period Interim Budget State Report for Period Ending January 31, 2014 (Action)

Background Information:

During the fiscal year, there are two interim periods to review the budget; the first ending October 31, 2013 and the other ending January 31, 2014. This will certify that Coronado Unified School District will be able to meet its financial obligations for the current fiscal and subsequent two fiscal years.

A copy of the following report has been provided to the Board of Trustees under separate cover and is available on the District website.

SACS Form 01I (the report furnished to the State Department of Education). This report includes a General Fund summary of revenues, expenditures, and changes in fund balance; attendance detail; and a cash flow projection for the balance of the fiscal year.

Financial Impact:

See Second Interim Budget State Report (under separate cover).

Superintendent's Recommendation:

JPF

That the Board authorize District Certification of the Second Period Interim Budget State Report for period ending January 31, 2014.

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstain _____ Student _____

Coronado Unified School District 2013-14 Second Interim Report

March 4, 2014

2

Annual Budget Reports

- June—Adopt Budget for new year
- September—Actual results for previous year
- December—First Interim Report
- **March—Second Interim Report**

3

2013-14 General Fund Budget as of Second Interim

	Adopted Budget	First Interim	Second Interim
Revenues	\$27.1 million	\$28.6 million	\$28.8 million
<u>Expenses</u>	<u>\$29.3 million</u>	<u>\$30.4 million</u>	<u>\$29.8 million</u>
Net	(\$2.2 million)	(\$1.8 million)	(\$1.1 million)
Unassigned reserves	\$1.2M, 4.2%	\$1.8M, 6.0%	\$2.6M, 8.6%

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2013-14 General Fund Budget as of Second Interim

Significant changes from First Interim

- \$133K additional Federal Impact Aid revenue
- \$160K additional RDA oversight revenue
- (\$390K) decreased Materials and Services, Common Core expenditures shifted

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Reserve Categorizations per BP 3100

- Restricted \$1,705,566
- Committed \$ 585,000 GASB 45 OPEB
- Assigned \$ 592,047 Textbook Flex Funds
 \$ 478,869 Site Carryovers
- Unassigned \$2,557,318; 8.6%

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Multi-Year Projection

	2013-14	2014-15	2015-16
Structural deficit	(\$3.6 million)	(\$2.4 million)	(\$2.5 million)
Unassigned reserves	\$2.6 million 8.6%	\$0.6 million 1.8%	(\$1.7 million) (5.6%)
Solutions needed		\$0.4 million	additional \$2.6 million

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Major Assumptions of the Multi-Year Projection

2014-15

- 7.7%, \$1.5M overall increase, -25 ADA

2015-16

- 1.8% overall increase, flat ADA
- Loss of Project STEPS revenue/expenses

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Next Steps

- Develop Site Based Budgets March – May
- Governor's May Budget Revise
- Bond Election June 3, 2014
- First Reading of 2014-15 Budget at June 19th Board meeting
- Approval of 2014-15 Budget at June 26th Board meeting

Coronado Unified School District--Summary of Significant Budget Events

3/4/2014	A	B	C	D	E	F	G	H	I	J	K
		Budget		Mid Year Net Changes			Mitigating the Structural deficit				
	Starting Reserves	Revenues	Expenses	On-going Revenues	On-going Expenses	Structural Deficit = (B-C)+(G-H)* plus reserve adjustments	One-time Revenues	One-time Exp. Cuts	Actual Deficit	Ending Reserve	Unasng. Reserve %
2013-14 Adopted Budget	4,341,077	27,081,358	29,288,390			(4,321,699)	1,319,289		(2,207,032)	1,225,065	4.2%
<i>Moved \$1.3M in Fund 17 to the General Fund to meet 3% minimum Reserve Requirement, then used \$0.9M of Restricted reserve funds for 2013-14 facilities expenditures. Note 2-24-2014--\$795,378 in facilities expenditures should have been included in the Structural deficit due to reduction of Restricted Reserves--now updated.</i>											
First Interim		28,603,329	30,350,655	740,000	156,000	(4,009,386)	2,076,289	(757,000)	(1,747,326)	1,832,166	6.0%
<i>Adding \$635K Common Core (one time, with corresponding expenses), \$740K from LCFF, \$123K Prop 39 energy project funds (one time, with corresponding expenses), \$156K ongoing M&O expenses. Note 2-24-2014--The M&O expenditure restricted reserve adjustment to the structural deficit thus increases to \$942,771.</i>											
Second Interim		28,786,709	29,848,673	133,000	(180,000)	(3,600,948)	1,479,289		(1,061,964)	2,557,318	8.6%
<i>Adding \$133K ongoing Federal Impact Aid revenue, \$390K in ongoing expenditure reductions due to tightening budgeted amounts. One time revenues include \$1.3M transfer from Fund 17 and \$160K in additional redevelopment agency administration fees. Note--Restricted reserve adjustment now \$1,059,695.</i>											

Unasng. Reserve % equals all Unassigned Reserves, used to meet the State mandated 3% minimum Reserve for Economic Uncertainties.

Fund 40, Special Reserve for Capital Outlay Projects, is available for Capital (facilities) expenses.

Fund 40 is projected to have an Ending Balance of \$7.6M for 2013-14.

AGENDA – March 4, 2014

6.0 PERSONNEL

6.3 Adopt Resolution Regarding the Release and Reassignment of Certificated Administrative Employee (Action)

Background Information:

Current financial constraints and uncertainties regarding revenue are insufficient to maintain existing levels of programs and services.

Given the Second Interim Budget that has a District structural deficit of \$3.6 million in 2013-2014 and a District structural deficit of \$2.4 million in 2014-2015, it is prudent for the District to analyze options to improve its fiscal condition.

Proposal:

Due to the financial constraints and uncertainties regarding revenue being insufficient to maintain current levels of programs and services, including particular kinds of certificated services, and reassessment of educational priorities, and it being necessary to commence implementing program changes in a timely fashion within the current structure of the law, it is recommended that for the best interests of the District and the welfare of the schools and the pupils thereof, to commence certificated layoff proceedings to discontinue particular kinds of services (“PKS”) and to reduce the corresponding number of certificated staff no later than the beginning of the 2014-2015 school year (in addition to the release of temporary certificated employees and/or the expiration of their contracts without renewals or re-issuances).

Financial Impact:

The fiscal impact will be determined by the number of personnel rehired given specific site budgets.

Superintendent’s Recommendation:

JPF

That the Board adopt Resolution #14-03-01, regarding the Release and Reassignment of Certificated Administrative Employee.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

**RESOLUTION REGARDING THE RELEASE AND REASSIGNMENT OF
CERTIFICATED ADMINISTRATIVE EMPLOYEE**

RESOLUTION NO#14-03-01

On motion of member _____, seconded by member
_____, the following resolution is adopted:

WHEREAS, California Education Code Section 44951 requires that a certificated employee holding a position requiring an administrative or supervisory credential be notified by March 15 if the governing board determines that he or she may be released from his or her administrative position for the following school year;

WHEREAS, Thomas Bevilacqua is currently a certificated administrator, serving in the position of Assistant Principal, Silver Strand Elementary School, for the 2013-2014 school year;

WHEREAS, the Board of Education has determined that the needs of the District would be best served by reducing Thomas Bevilacqua's assignment as Assistant Principal, Silver Strand Elementary School by .34 Full Time Equivalent and reassigning Thomas Bevilacqua to another administrative position or a classroom teaching position for the 2014-2015 school year;

NOW, THEREFORE, it is hereby resolved and ordered by this Board of Education:

The Board hereby determines that Thomas Bevilacqua shall be released from the certificated administrative position of Assistant Principal, Silver Strand Elementary School (reduction in Full Time Equivalency status from 1.0 to .66), and reassigned to another administrative position or a classroom teaching position for the 2014-2015 school year.

A copy of this Board Resolution plus appropriate written notice in accordance with the provisions of Education Code Section 44951 shall be served upon the above named employee by the Superintendent or his designee in accordance with the provisions of law. Such notice shall be served on or before March 15, 2014.

IN WITNESS of the adoption of the foregoing Resolution, we the members present and voting thereon have set our hands this 4th day of March, 2014 at Coronado, County of San Diego, California.

**BOARD OF EDUCATION OF THE
CORONADO UNIFIED SCHOOL DISTRICT**

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Board of Education of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a public meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

Date: March 4, 2014

Jeffrey P. Felix, Ed.D.
Superintendent/Secretary to Board

AGENDA – March 4, 2014

6.0 PERSONNEL

6.4 Adopt Resolution Regarding Commencement of Certificated Layoff: Discontinuances and Reductions of Particular Kinds of Services (As Listed in Exhibit A); Direction to Notify Affected Employees of Recommendation of Layoff; and Related Actions (Action)

Background Information:

Current financial constraints and uncertainties regarding revenue are insufficient to maintain existing levels of programs and services.

Given the Second Interim Budget that has a District structural deficit of \$3.6 million in 2013-2014 and a District structural deficit of \$2.4 million in 2014-2015, it is prudent for the District to analyze options to improve its fiscal condition.

Proposal:

Due to the financial constraints and uncertainties regarding revenue being insufficient to maintain current levels of programs and services, including particular kinds of certificated services, and reassessment of educational priorities, and it being necessary to commence implementing program changes in a timely fashion within the current structure of the law, it is recommended that for the best interests of the District and the welfare of the schools and the pupils thereof, to commence certificated layoff proceedings to discontinue and reduce particular kinds of services (“PKS”) and to reduce the corresponding number of certificated staff no later than the beginning of the 2014-2015 school year (in addition to the release of temporary certificated employees and/or the expiration of their contracts without renewals or re-issuances).

Financial Impact:

The fiscal impact will be determined by the number of certificated employees rehired given specific site budgets.

Superintendent’s Recommendation:

JPF

That the Board adopt Resolution #14-03-03, regarding Commencement of Certificated Layoff: Discontinuances and Reductions of Particular Kinds of Services (As Listed in Exhibit A); Direction to Notify Affected Employees of Recommendation of Layoff; and Related Actions.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

**RESOLUTION REGARDING COMMENCEMENT OF CERTIFICATED LAYOFF:
DISCONTINUANCES AND REDUCTIONS OF PARTICULAR KINDS OF SERVICES (AS
LISTED IN EXHIBIT A); DIRECTION TO NOTIFY AFFECTED EMPLOYEES OF
RECOMMENDATION OF LAYOFF; AND RELATED ACTIONS**

Resolution Number 14-03-02

On motion of member _____, seconded by member _____, the following Resolution is adopted:

WHEREAS, because of financial constraints and uncertainties regarding revenue being insufficient to maintain current levels of programs and services, including particular kinds of certificated services, and reassessment of educational priorities, and it being necessary to commence implementing program changes in a timely fashion within the current structure of the law, this District's Governing Board determines that it is in the best interests of the District and the welfare of the schools and the pupils thereof, to commence certificated layoff proceedings to discontinue particular kinds of services ("PKS") as hereinafter enumerated and to reduce the corresponding number of certificated staff no later than the beginning of the 2014-2015 school year (in addition to the release of temporary certificated employees and/or the expiration of their contracts without renewals or re-issuances);

WHEREAS, the cause of this discontinuance and reduction in certificated services is not the separate statutory basis involving declining average daily attendance during either of the past two years;

WHEREAS, this discontinuance and reductions of certificated services shall result in layoffs of certificated personnel in accordance with Education Code sections 44955 and 44949 which provide a process whereby particular decisions, actions and notifications must be undertaken beginning no later than March 15 of each school year regarding layoffs of certificated personnel in order to reduce the number of certificated staff, and this Board desires to reduce certificated staff as permitted by law;

WHEREAS, this Governing Board desires to discontinue and reduce the particular kinds of certificated services as listed in Exhibit A, attached, and to that extent of full time equivalents ("FTEs"), not later than the beginning of the 2014-2015 school year (in addition to the release of temporary certificated employees and/or the expiration of their contracts without renewals or re-issuances);

WHEREAS, in the opinion of the Governing Board, it will be necessary as a result of the discontinuances and reductions of these particular kinds of services reflected in Exhibit A to decrease the number of certificated employees by a corresponding number of full-time equivalent positions;

WHEREAS, in determining the extent of staff FTE discontinuances/reductions and services to be reduced, the Governing Board has considered all assured and/or known attrition as of this time to the extent required by law, so that the total referenced above and in Exhibit A has already accounted for such attrition; but for that attrition, this Board would have found it necessary to discontinue or reduce additional particular kinds of certificated services and/or full time equivalents; and

WHEREAS, this Governing Board believes it is in the best interests of the educational process, continuity of educational services and the education of this District's students, to refrain from splitting full time elementary level classroom positions into two or more part-time positions so as to create one classroom of instruction with more than one regular classroom teacher, but rather desires to maintain full-time classroom teachers in the elementary levels, including transitional kindergarten, pre-kindergarten, kindergarten, and grades 1 through and including 5;

NOW, THEREFORE BE IT RESOLVED, DETERMINED AND ORDERED by this Governing Board, as follows:

1. All of the above recitals are true and correct;
2. The particular kinds of services as listed in Exhibit A are hereby to be and shall be discontinued and reduced and otherwise eliminated to the described extent not later than the beginning of the 2014-2015 school year, within the meaning of Education Code section 44955, subdivision (b);
3. It is the opinion of this Governing Board, in view of the discontinuances and reductions of these particular kinds of services, that it is necessary to decrease the number of permanent and/or probationary employees and other certificated employees serving in positions requiring certification qualifications within this School District at the close of this school year by a corresponding number of full-time equivalent positions as set forth within Exhibit A and that such decrease in number of certificated staff be implemented by the termination of employment of certificated employees above and beyond attrition;
4. Due to the discontinuances and reductions of particular kinds of services set forth herein, the legal number of employees of the District, pursuant to Education Code Section 44955, shall not be employed for the 2014-2015 school year;
5. In observing the statutory rights of a more senior certificated employee performing services in a subject matter or field identified by the District for discontinuance or reduction to displace a less senior certificated employee, the more senior certificated employee may displace ("bump") a less senior certificated employee if it is established to the satisfaction of the District that the more senior certificated employee is both competent and credentialed to render the services performed by a less senior certificated employee, subject to sections 6, 7, and 8, below, provided, however, that elementary (transitional kindergarten, pre-kindergarten, kindergarten, and first through and including fifth grades) general education classroom teaching services be provided on a full time basis by a single classroom teacher rather than having more than one general education classroom teacher being assigned to and teaching each of those classrooms' students (for example, a 0.5145 FTE position cannot bump or displace that portion of a full-time 1.00 FTE elementary classroom teaching position), analogous to *Hildebrandt v. St. Helena Unified School District* (2009) 172 Cal.App.4th 334;

6. Subject to requirements (if any) within the Educational Employment Relations Act, that for purposes of “competency” as to “bumping” (displacement) rights within the meaning of Education Code section 44955(b) and as to reemployment rights within the meaning of Education Code Sections 44956 and 44957, to the extent such might apply, “competency” shall be based upon all of the following:
 - possession and current filing of a preliminary or clear credential for the subject matter into which the employee would bump for the 2014-2015 school year or as to which reemployment would apply;
 - highly qualified status within the meaning of the No Child Left Behind Act for the subject matter into which the employee would bump for the 2014-2015 school year or as to which reemployment would apply;
 - possession and current filing of an appropriate EL certification (other than emergency or waiver) for the subject matter into which the employee would bump for the 2014-2015 school year or as to which reemployment would apply.
7. For purposes of seniority tie-breaking criteria within the meaning of Education Code sections 44955, subdivision (b) (third paragraph) and section 44846 (second paragraph), the Governing Board determines that seniority ties shall be broken in accordance with the criteria listed within Exhibit B, said criteria being based solely upon the needs of the District and the students thereof;
8. The Governing Board also hereby delegates, pursuant to Education Code Section 35161, to the District Superintendent and, in the discretion of the District Superintendent, the District Superintendent’s designee, the determination of such other “competency” standards (Education Code section 44955, subdivision (b)) and seniority tie-breaking criteria as well as “skipping” standards (Education Code section 44955, subdivision (d(1))) as may be appropriate as the identification and bumping processes are applied and implemented;
9. The Superintendent or the Superintendent’s designee(s) is(are) instructed to take the steps necessary pursuant to the Education Code including, in part, sections 44955 and 44949, to implement the above and to reduce the certificated staff as set forth hereinabove;
10. Any employee laid off as a result of this action shall maintain the rights to reemployment as provided by law;
11. The actions of this Governing Board will not, in any way, be considered to prejudice the rights of any certificated employee to whom notice will be given of the superintendent’s recommendations, should any employee request a hearing to contest this matter.

IN WITNESS of the adoption of the foregoing Resolution, we, the members present and voting thereof, have hereunto set our hands this 4th day of March, 2014. Executed in Coronado, San Diego County, California.

GOVERNING BOARD OF THE
CORONADO UNIFIED SCHOOL
DISTRICT

Approval:

Dissenting:

Abstaining:

I, Jeffrey Felix, Superintendent and Secretary to the Governing Board of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a meeting thereof, the vote above stated, which Resolution is on file and of record in the office of the Superintendent.

Date: March 4, 2014

Superintendent/Secretary to Governing Board
Coronado Unified School District

EXHIBIT A

**IDENTIFICATION OF
PARTICULAR KINDS OF SERVICES (PKSs)
AND
FULL TIME EQUIVALENCIES (FTEs)
TO BE DISCONTINUED AND REDUCED NO LATER THAN
THE BEGINNING OF THE ENSUING SCHOOL YEAR (2014-2015)**

	<u>Particular Kinds of Services (PKS)</u> (Not listed in order of priority; numbers are to facilitate referencing any particular PKS)	<u>Full Time Equivalent Positions</u>	<u>Impact **</u>
1.	Academic, Support and Enrichment (ASE) teaching services, transitional kindergarten and grades kindergarten through 5	1.5435*	District-wide reduction; result is currently intended to be one less position at Village Elementary School and two less positions at Silver Strand Elementary School, each 0.5145*
2.	Specials - Music teaching services, elementary, transitional kindergarten and grades kindergarten through 5	0.5145	District-wide reduction; one position at Village Elementary School
3.	Band teaching services, elementary	0.1054 ***	District-wide discontinuance; four hours per week; after school stipend extra-curricular positions working at Village Elementary School and Silver Strand Elementary School ***
4.	Specials - Science Lab teaching services, transitional kindergarten and grades kindergarten through 5	0.5145	District-wide reduction; one position working at Village Elementary School
5.	Specials – Art/Writing (STEAM) teaching services, transitional kindergarten and grades kindergarten through 5	0.5145	District-wide reduction; one position working at Village Elementary School
6.	Specials - Literacy and Reading teaching services, transitional kindergarten and grades kindergarten through 5	0.5145	District-wide reduction; one position working at Village Elementary School

<p align="center">Particular Kinds of Services (PKS) (Not listed in order of priority; numbers are to facilitate referencing any particular PKS)</p>	<p align="center"><u>Full Time Equivalent Positions</u></p>	<p align="center"><u>Impact **</u></p>	
7.	English Language Development teaching services	1.40 (0.20 of which is outside scope of layoff process***)	District-wide discontinuance; 0.20 is a part of a 6/5 th position, 1/5 th being removed; that 0.20 is included in this listing for informational purposes ***
8.	Counselor services, transitional kindergarten and grades kindergarten through 5	0.50 (all)	Discontinuance of positions at Village Elementary School (0.335) and Silver Strand Elementary School (0.165)
9.	Assistant principal services	0.34	District-wide reduction; position at Silver Strand Elementary School will be discontinued
10.	Technology resource teaching services, grades 9 through 12	0.20	Reduction; at Coronado High School
11.	Counselor services, grades 9 through 12	0.50	District-wide reduction; position at Coronado High School
12.	English teaching services, grades 9 through 12	1.40 (0.20 of which is outside scope of layoff process***)	District-wide reduction; positions at Coronado High School; 0.20 is a part of a 6/5 th position, 1/5 th being removed; that 0.20 is included in this listing for informational purposes ***
13.	CiTV executive producer services	0.75 (all) ***	District-wide discontinuance ***
14.	Financial math teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
15.	Biotechnology teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School

<p align="center"><u>Particular Kinds of Services (PKS)</u> (Not listed in order of priority; numbers are to facilitate referencing any particular PKS)</p>	<p align="center"><u>Full Time Equivalent Positions</u></p>	<p align="center"><u>Impact **</u></p>
16. Advanced placement Spanish literature teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
17. Advanced placement music theory teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
18. Drama/creative writing teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
19. Graphic design teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
20. Advanced woodworking teaching services, grades 9 through 12	0.20	District-wide reduction; position at Coronado High School
21. Sports medicine teaching services, grades 9 through 12	0.20	District-wide reduction; position at Coronado High School
22. Broadcasting teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
23. Animation teaching services, grades 9 through 12	0.20	District-wide discontinuance; position at Coronado High School
24. Dance 1 teaching services, grades 9 through 12	0.20	District-wide reduction; position at Coronado High School
25. Spanish 1 teaching services, grades 9 through 12	0.20	Reduction, Coronado High School

<p align="center"><u>Particular Kinds of Services (PKS)</u> (Not listed in order of priority; numbers are to facilitate referencing any particular PKS)</p>	<p align="center"><u>Full Time Equivalent Positions</u></p>	<p align="center"><u>Impact **</u></p>	
26.	Ceramics teaching services, grades 9 through 12	0.20***	Reduction, Coronado High School; eliminating the overload portion of an assignment (6/5 th workload, 1/5 th being removed to return to full-time level) working at Coronado High School; that 0.20 is included in this listing for informational purposes ***
27.	Success Skills teaching services, grades 9 through 12	0.20	Reduction, Coronado High School
28.	Biology teaching services, grades 9 through 12	0.20	Reduction, Coronado High School
29.	Counselor services, grades 6 through 8	0.50	District-wide reduction; position at Coronado Middle School
30.	Humanities teaching services, grades 6 through 8	0.40	District-wide reduction; position at Coronado Middle School
31.	KCMS 2 journalism teaching services, grades 6 through 8	0.20	District-wide discontinuance; position at Coronado Middle School
32.	Technology resource teacher services, grades 6 through 8	0.20***	District-wide reduction; position at Coronado Middle School; eliminating the overload portion of an assignment (6/5 th workload, 1/5 th being removed to return to full-time level) working at Coronado Middle School; that 0.20 is included in this listing for informational purposes ***

Particular Kinds of Services (PKS) (Not listed in order of priority; numbers are to facilitate referencing any particular PKS)		<u>Full Time Equivalent Positions</u>	<u>Impact **</u>
33.	Literacy teaching services, grades 6 through 8	0.40	District-wide reduction; position at Coronado Middle School
34.	Geometry teaching services, grades 6 through 8	0.20	Discontinuance; position at Coronado Middle School
35.	Spanish 1B teaching services grades 6 through 8	0.20	District-wide reduction; position at Coronado Middle School
36.	Special education teaching services, moderate/severe	1.50	District-wide reduction
37.	Special education teaching services, mild/moderate	2.0	District-wide reduction
38.	Special education transition program teaching and coordinating services	0.50	District-wide reduction
39.	Special education assistive technology coordinator services	0.20	District-wide reduction
Total FTEs (subject to footnotes below)		18.0969	

* All references to 0.5145 FTEs or multiples thereof are based upon 19.5 hours per week.

** The particular locations of discontinuances and reductions of services are subject to change; the current intentions are listed. Additionally, the referenced positions and locations do not necessarily mean those persons in those particular positions at the noted locations will be the individuals who are laid off as a result of this Resolution. Seniority and other factors as mentioned in the body of this Resolution will impact the “bumping” process so that the legally appropriate most junior certificated employees will be the individuals who are laid off.

*** Inclusion of this position is for informational and/or precautionary purposes and does not grant any rights to any individual beyond those rights required by law.

EXHIBIT B

CRITERIA FOR BREAKING SENIORITY TIES

Subject to requirements (if any) within the Educational Employment Relations Act, this Governing Board determines, based solely on the needs of this District and the students of this District, that seniority ties within the meaning of Education Code sections 44955, subdivision (b) (third paragraph) and section 44846, shall be resolved by applying the following criteria, to be applied in the following order, one step at a time. Such criteria shall be applied to rank the order of individuals for purposes of layoff and reemployment, subject to exceptions allowed by law. The criteria are as follows:

- For certificated employees possessing the same seniority date, the employee who is highly qualified within the meaning of the No Child Left Behind Act wins the tie-breaker over an employee who is not highly qualified within the meaning of the No Child Left Behind Act.
- If a tie still exists, the winner would be that individual who possesses the broader scope of credentials on file with the County Office of Education and this District and the credential would be currently applicable for use in our school district.
- If a tie still exists, the employee who possesses a then currently valid and properly filed BCLAD, or equivalent (excluding emergency and waiver) wins the tie breaker.
- If a tie still exists, the employee who possesses a then currently valid and properly filed CLAD, or equivalent (excluding emergency and waiver) wins the tie breaker.
- If a tie still exists, the certificated employee holding a clear credential wins over those holding a less permanent credential such as a preliminary credential wins the tie breaker.
- If a tie still exists, the certificated employee holding an administrative services credential wins the tie breaker.
- Date of issuance of the earliest California clear, life, standard or similar (including preliminary) credential as indicated as the date of issuance on the website of the California Commission on Teacher Credentialing or if no date of issuance is on the website, the date of issuance on the copy of the earliest such credential on file with this District.
- Possession of a Masters Degree which is on file at the District Office.
- If a tie still exists, the tie would be broken by lottery.

AGENDA – March 4, 2014

6.0 PERSONNEL

6.5 Adopt Resolution Regarding the Reduction in Hours/Work Year of Classified Positions: Campus Assistant, Clerk Typist III, Instructional Assistants, Instructional Health Care Assistants, Workability Job Coach (Action)

Background Information:

The Governing Board of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2014-2015 school year that the best interests of this School District would be served by the reduction of services being provided in certain classified employee positions and such reductions are based upon lack of work and/or lack of funds within the meaning of Education Code section 45308;

Proposal:

The following classified positions are listed for reduction in hours based on lack of work and/or lack of funds for the 2014-2015 school year:

Campus Assistant: Reduction of one (1) position (bus supervision) of 15 hours per Week/Instructional Year reduced to 10 hours per week/Instructional year (Coronado Middle School)

Clerk Typist III: Reduction of one (1) position (attendance) of 19.5 hours per week/11 months reduced to 9.7 hours per week/11 months (Village Elementary School)

Instructional Assistant: Reduction of one (1) position 30 hours per week/Instructional Year reduced to 20 hours per week/Instructional Year (Village Elementary School)

Instructional Assistant: Reduction of one (1) position 40 hours per week/Instructional Year reduced to 30 hours per week/Instructional Year (Village Elementary School)

Instructional Health Care Assistants: Reduction of three (3) positions 30 hours per week/Instructional Year reduced to 20 hours per week/Instructional Year (Village Elementary School - ECDC)

Workability Job Coach: Reduction of one (1) position 40 hours per week/11 months reduced to 30 hours per week/10 months (Student Services – District)

Financial Impact:

The fiscal impact will be determined by the number of classified employees rehired given specific site and District budgets.

JPF

Superintendent’s Recommendation:

That the Board adopt Resolution #14-03-03, regarding the Reduction in Hours/Work Year of Classified Positions: Campus Assistant, Clerk Typist III, Instructional Assistants, Instructional Health Care Assistants, Workability Job Coach.

Moved by _____ Seconded by _____

Ayes _____ Noes _____ Absent _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

**RESOLUTION REGARDING THE REDUCTION IN HOURS/WORK YEAR OF
CLASSIFIED POSITIONS: CAMPUS ASSISTANT, CLERK TYPIST III,
INSTRUCTIONAL ASSISTANTS, INSTRUCTIONAL HEALTH CARE ASSISTANT,
WORKABILITY JOB COACH**

RESOLUTION #14-03-03

On motion of member _____, seconded by member _____, the following Resolution is adopted:

WHEREAS the Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2014-2015 school year that the best interests of this School District would be served by the reduction of services being provided in certain classified employee positions and such reductions are based upon lack of work and/or lack of funds within the meaning of Education Code section 45308;

WHEREAS the classified positions and reduction of services referred to herein are as follows:

POSITION

REDUCTION

Campus Assistant
(Bus Supervision)

One position-reduction from 15 hours per week/Instructional Year to 10 hours per week/Instructional Year
(Coronado Middle School)

Clerk Typist III
(Attendance)

One position-reduction from 19.5 hours per week/11 months to 9.75 hours per week/11 months
(Village Elementary School)

Instructional Assistants

One position-reduction from 30 hours per week/Instructional Year to 20 hours per week/Instructional Year (Village Elementary School)

One position-reduction from 40 hours per week/Instructional Year to 30 hours per week/Instructional Year (Village Elementary School)

Instructional Health Care Assistants

Three positions-reduction from 30 hours per week/Instructional Year to 20 hours per week/Instructional Year (Village Elementary School-ECDC)

Workability Job Coach

One position-reduction from 40 hours per week/11 months to 30 hours per week/10 months
(Student Services-District)

NOW THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The above recitals are true and correct;
2. The reductions in the classified positions set forth hereinabove are based upon lack of work and/or lack of funds;
3. The reductions in classified positions set forth hereinabove shall become effective upon the close of business on June 30, 2014; and
4. The Superintendent or his designee is directed to commence negotiations with California School Employees Association, Chapter 386, regarding the reductions in classified employee services provided for herein.

IN WITNESS of the adoption of the foregoing Resolution, we the members present and voting thereon have set our hands this 4th day of March, 2014 at Coronado, County of San Diego, California.

**BOARD OF EDUCATION OF THE
CORONADO UNIFIED SCHOOL DISTRICT**

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Board of Education of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a public meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

Date: March 4, 2014

Jeffrey P. Felix, Ed.D.
Superintendent/Secretary to Board

AGENDA – March 4, 2014

6.0 PERSONNEL

6.6 Adopt Resolution Regarding the Elimination of Classified Positions: Assistant Athletic Trainer, CiTV Executive Producer, Clerk Typist I, Clerk Typist II, Custodian I, Human Resources Technician I, Instructional Assistants; Corresponding Layoff of Classified Employees (Action)

Background Information:

The Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2014-2015 school year that the best interests of this District would be served by the elimination of services being provided in certain classified employee positions and based upon such elimination of services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308.

Proposal:

The following classified positions and elimination of services referred to herein is as follows:

Assistant Athletic Trainer (1) Coronado High	10 hours per day/Instructional Year
CiTV Executive Producer (1) District-wide	30 hours per week/12 month
Clerk Typist I (1) Coronado Middle	19.5 hours per week/Instructional Year
Custodian I (1) Maintenance & Operations	40 hours per week/12 month
Human Resources Technician (1) District Office	30 hours per week/12 month
Instructional Assistant (1) Village and	15 hours per week/Instructional Year
English Language Development Silver Strand	15 hours per week/Instructional Year
Instructional Assistant (1) Silver Strand/ Student Services	30 hours per week/Instructional Year

Financial Impact:

The fiscal impact will be determined by the elimination of classified employee positions.

Superintendent's Recommendation:

JPF

That the Board adopt Resolution #14-03-04, regarding the elimination of Classified Positions: Assistant Athletic Trainer, CiTV Executive Producer, Clerk Typist I, Clerk Typist II, Custodian I, Human Resources Technician I, Instructional Assistants; Corresponding Layoff of Classified Employees

Moved _____ Seconded _____

Ayes _____ Noes _____ Absent _____ Abstained _____ Student _____

CORONADO UNIFIED SCHOOL DISTRICT

**RESOLUTION REGARDING THE ELIMINATION OF CLASSIFIED POSITIONS:
ASSISTANT ATHLETIC TRAINER, CiTV EXECUTIVE PRODUCER, CLERK TYPIST I,
CLERK TYPIST II, CUSTODIAN I, HUMAN RESOURCES TECHNICIAN I,
INSTRUCTIONAL ASSISTANTS;
CORRESPONDING LAYOFF OF CLASSIFIED EMPLOYEES
RESOLUTION NO#14-03-04**

On motion of member _____, seconded by member _____, the following Resolution is adopted:

WHEREAS the Board of Education of the Coronado Unified School District has determined in evaluating anticipated income and expenditures for the 2014-2015 school year that the best interests of this School District would be served by the elimination of services being provided in certain classified employee positions and based upon such elimination of services, classified employees will be subject to layoff for lack of work and/or lack of funds within the meaning of Education Code section 45308;

WHEREAS the classified positions and elimination of services referred to herein are as follows:

POSITION

ELIMINATION

Assistant Athletic Trainer

One position of 10 hours per week/
Instructional Year (Coronado High School)

CiTV Executive Producer

One position of 30 hours per week/
12 Months (District-wide)

Clerk Typist I

One position of 19.5 hours per week/
Instructional Year (Coronado Middle School)

Clerk Typist II

One position of 19.5 hours per week/
Instructional Year (Coronado High School)

Custodian I

One position of 40 hours per week/
twelve months (Maintenance & Operations)

Human Resources Technician I

One position of 30 hours per week/
twelve months (District Office)

Instructional Assistant,
English Language Development

One position of 30 hours per week/
Instructional Year (15 hours per week-Village
Elementary School and 15 hours per week-
Silver Strand Elementary School)

Instructional Assistant

One position of 30 hours per week/
Instructional Year (Silver Strand Elementary
School/Student Services)

NOW THEREFORE, IT IS RESOLVED AND ORDERED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. The above recitals are true and correct;
2. The services being performed in the classified positions set forth hereinabove shall be eliminated and as a result of said action, affected classified employees shall be laid off due to lack of work and/or lack of funds;
3. Said elimination of classified positions shall become effective upon the close of business on June 30, 2014;
4. The Superintendent or his designee is directed to give at least 60 days prior notice of layoff to the affected classified employees (considering displacement or “bumping” rights) as required by the Education Code including sections 45298 and 45308, where applicable.

IN WITNESS of the adoption of the foregoing Resolution, we the members present and voting thereon have set our hands this 4th day of March, 2014 at Coronado, County of San Diego, California.

**BOARD OF EDUCATION OF THE
CORONADO UNIFIED SCHOOL DISTRICT**

Approval:

Dissenting:

Abstaining:

Absent:

I, Jeffrey Felix, Superintendent and Secretary to the Board of Education of the Coronado Unified School District of San Diego County, California, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by said Board at a public meeting thereof, at the place and by the vote above stated, which Resolution is on file and of record in the office of said Board.

Date: March 4, 2014

Jeffrey P. Felix, Ed.D.
Superintendent/Secretary to Board

AGENDA – March 4, 2014

7.0 ORGANIZATIONAL BUSINESS

DISTRICT ORGANIZATION AND BOARD OPERATION

7.1 Proposed List of Agenda Items for Future Board Meetings (Report)

Background Information:

The Board requested that a list of topics for future Board agendas be published monthly to inform the public of proposed Board reports, items that will be discussed, and items to be voted on by the Board.

Report/Information:

To assist the Board in planning, the topics listed below are tentatively scheduled for the months indicated. Dates may vary due to the availability of necessary information. The reports are in addition to regular information and action items such as personnel and business items which appear on the agenda every month.

March 6, 2014: Budget Study Meeting

- Update on Second Interim and General Obligation Bond Program

April 9, 2014: Budget Study Meeting

- Site Based Budgeting Process

April 17, 2014: Regular Board Meeting

- Uniform Complaint Quarterly Report
- Local Board Policy Review
- Consolidated Application

May 15, 2014: Regular Board Meeting

- Board Policy Update – First Reading
- Budget Update
- Coronado SAFE Annual Report
- Coronado Schools Foundation Report
- Character Education Reports from Schools

May 22, 2014: Budget Study Meeting

- Progress on 2014-2015 Projected Budget

June 19, 2014: Regular Board Meeting

- Superintendent Evaluation/Goals/Contract
- Consolidated Application
- GASB 45
- Uniform Complaint Quarterly Report
- Report on School Trips
- Approve Student Services Strategic Plan
- Board Policy Update – Approval
- 2014-2015 Budget Presentation
- Capital Facilities Plan (Green Sheet)

June 26, 2014: Regular Board Meeting

- Approve the 2014-2015 Budget

August 21, 2014: Regular Board Meeting

- Consolidated Application
- Learning and Instruction Report
- Human Resources Report
- Business Services Report
- Student Services Report

September 11, 2014: Regular Board Meeting

- Unaudited Actuals
- Williams Resolution of Sufficiency of Instructional Materials
- Resolution of Character Counts
- Board Policy Update – First Reading
- Learning and Instruction Report
- Human Resources Report
- Business Services Report
- Student Services Report
- Coronado Schools Foundation Report on Summer Enrichment Program

Financial Impact:

There is no impact to the general fund as a result of this report.

This report is provided to the Board for information.

The logo consists of the letters 'JPF' in a stylized, blue, cursive font.